

ACTION – MLC to complete update of membership list for review at December Council meeting.

- 7 **Genetic Technologists**
Report circulated. Concerns were raised over the apparent lack of progress with VRC. Council noted that the 10 criteria required for aspirant groups to apply for HPC registration had been met and strongly encouraged AGTC to proceed to the next stage. VD agreed to provide guidance and support to help with the next stage.
A naming convention for technical staff had been proposed by AGTC. Council advised that grades should refer to career framework stages and not AfC bands as the latter were variable across the country and should be a local decision.
AGTC elections are due next year and it was agreed that the timing of nominations and voting could be co-ordinated with ACC elections.
- 8 **Scientific and Governance items**
NQAAP – The Chair of NQAAP had agreed to extend his current term of office by one year. ACC Council would propose a replacement at the end of the extended term of office.
There had been six applications for the current round of ACC research grants. Liverpool, Cambridge & Edinburgh had been successful.
It was noted that the Chromosome Abnormality Database (CAD) was nearing the end of current grant funding. The continuation of the CAD was discussed in the light of changing technology and methodology. It was agreed to agenda topic at the next HoDs meeting.
CVS Database – an invite will be placed in the next ECA newsletter inviting European participation.
- 9 **Networks & European Issues**
Tony Parkin had enquired about the need for reference DNA for arrayCGH for internal validation tests. It was agreed that laboratories hold a range of abnormalities that can be used as internal standards and therefore production of common reference DNA was not necessary.
Tony Parkin had been contacted about joining a European Training Committee. He had nominated KS & GL as UK contacts.
- 10 **Report back from external meetings**
MSC – LG & VD had been invited to MSC meetings as independent advisors. Informal feedback – a business proposal is being drafted for a Genetics training pilot.
Taking forward Genetics IT – TD attended meeting – report circulated.
GenCAG – work on drafting provider designation continues.
Reference Labs – Council agreed concerns about communication should be fed back to the NGRL Steering Group. A meeting on high throughput sequencing had been proposed. It was agreed KS should attend.
- 11 **Treasurers Report**
JW finalising end of year accounts – awaiting final balance from Spring Meeting.
No applications for travel awards – agreed to increase award to £400.
Signatories for ACC account needs reviewing.
ACTION – JW to update ACC signatories.
- 12 **Correspondence / Applications for Membership**
ACS had requested clarification of ACC contribution to individuals registration fee. ACC would contribute to applications from ACC members only.
HPC consultation on revised standards of education & training
ACTION – GL to respond to HPC on behalf of ACC
- 13 **Matters Arising**
ACTION – KS to ask TD to prepare suggestions for President.
- 14 **Any Other Business**
Newcastle Lab will be hosting Spring Conference 2011 in Durham.
RCPATH wishes to co-ordinate National Assessors for Clinical Scientist appointments and has asked for DH recognition.
SB will provide Eurogentest updates for future Council meetings.
NB will provide UKCCG updates for future Council meetings.

- 15 **Post Meeting Note**
MLC discussed remit and representation and agreed to consider options and bring proposal for optimal MLC structure to next Council meeting.
- 16 **Next Meeting**
Tuesday 2nd Dec 2008
Canterbury Hall, London

Note –The meeting closed at 1.45pm due to space restrictions with relocated venue.